

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, OCTOBER 1, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

PUBLIC HEARING – 7:00 PM

Rezoning Request - The Planning Commission recommends approval of the request from the City of Oxford to rezone seven city-owned lots from “R-20” to “Institutional” in preparation for the construction of a city park: 102 W. Watson Street, 104 W. Watson Street, 106 W. Watson Street, 1307 Emory Street, 1311 Emory Street, Parcel X012 002 (located on Asbury Street), and Parcel X012 006 (located on Emory Street).

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the October 1, 2018 Mayor and Council Regular Meeting.
5. Mayor Roseberry has appointed Laura Gafnea as the honorary councilmember for October.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of September 10, 2018.
 - b. * Motion to approve the Minutes of the Work Session September 17, 2018.
 - d. * Motion to accept the Minutes of the PC August 14, 2018.
7. Mayor’s Report
8. Planning Commission Recommendations/Petitions.
9. Citizen Concerns.
10. * **Campus Life Center Project** – Council will discuss Oxford College’s variance request to build within the setback for the proposed Campus Life Center project. The Planning Commission recommends that Council grant the variance request. We have attached the formal variance request for the project. We will schedule a Public Hearing for the variance request on Monday, October 15th at 6 PM.
11. * **Asbury Street Park Contractor Recommendation** – The F2018 Capital Budget includes \$800,000 for the construction of a city park located on Asbury Street. We recommend that Council award the purchase order to HCS Services, LLC for \$733,685.

This purchase order will cover the all of the costs associated with the construction of the park. However, it does not include the playground equipment and surfacing. We will bid that separately.

12. * **Handicap Ramp for Old Church** – We received a revised estimate for \$14,924 from Designed Installations to install a 36’ x 5’6” handicap ramp constructed of treated yellow pine at the entry of the north wing of Old Church. We have attached the estimate.
13. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.
14. **Nomination to the TPR Board** - The Trees, Parks and Recreation Board recommends that Council appoint Amber Moon to serve as a member of the Board.
15. **Update on the Emory Street Sewer Project** – The City Manager will report on the progress of the Emory Street Sewer Project.
16. **Invoice Approval**

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (10/1 – 11/1)	13,216.03
City of Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 9/28/2018)	1,620.31
Georgia Municipal Association	GMEBS/Retirement Trust Fund (Sept) Inv. 343371	6,491.75
Latham Home Sanitation	Garbage and Recycling Service (September)	6,891.38
Southeastern Power Admin.	SEPA energy cost (August) Inv. B-18-2938	2,919.27
Sophicity	Software/ Technical Maintenance (August) Inv. 10138	1,804.60
PURCHASES/CONTRACT LABOR		
Cintas	Uniforms 8/1 – 8/31	1,277.35
McNair/McLemore/Middlebrooks	Preparation of 2018 Audit	3,700.00
NaturChem Inc.	Treat kudzu on Cindy Ct. and walking trails	2,350.00
Phoenix	Temp Service Week ending 9/16/19	1,001.70
Phoenix	Temp Service Week ending 9/23/2018	1,108.00
Pro-Tec Fire Protection, LLC	Annual inspection of all fire extinguishers	1,458.62
Sensus	One 2” Compound Maincase meter	1,228.06
Verizon Wireless	New phones for Jody and Scottie	1,259.54
APPROVED CONTRACTS		
HCS Services	Clearing and stump grinding at 107 W. Clark St.	10,900.00
Lakeside Land Design	Design Program, preliminary site plans, meetings for park.	9,450.00
Scarborough Tree, Inc.	Tree removal for sewer project on Emory & Stone St.	3,000.00

Site Engineering, Inc.	Sewer Extension project on Emory Street/1 st Draw	65,313.00
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17. **Executive Session** – Council will discuss real estate and litigation matters.

18. **Adjourn**